# Cary CERT Association

Board of Directors Minutes

Wednesday, October 5, 2022, at 6:30 p.m.

ZOOM

**Officers**:

President: Randy Stark – Present At-Large: Dawn Truskowski – Absent

Vice President: Julie Carlino – Present At-Large: Sonia Estroff – Present

Secretary: James Danks – Absent At-Large: Stan Levine – Present

Treasurer: K. Kanakasapapathi – Absent Others: David Taylor – Present

Liaisons: Captain Blake Boyd – Absent George Dolicker – Present

Brad Robinson – Present Robin Lane – Present

Matt Jacoby – Present Cathy Hooper-Newlin – Present

Tony Biondo – Present

Paul Armstrong – Present

Urmila Staudacher – Present

**Meeting start time**: 6:30 p.m.

**Approval** of Sept. 7, 2022, BOD meeting minutes. Sonia motioned to approve, and Julie seconded.

**Approval** of Treasurer's Report – see detail attached K. Kanakasapapathi

* Account balance beginning of September 2022 was $9,853.29
* Account balance at end of September 2022 was $9,813.52

**Committee Updates**:

**Communication**: Randy Stark

CERN NET:  6 members attended, one via broadcastify.

**Fundraising**: Cathy Hooper Newlin

No update this week.

**Training Update**:

* Monthly Training on September 8, 2022, at Station 9, 7 p.m. – 8:30 p.m. Randy Stark  
  Randy presented a tabletop exercise. We had a lot of fun and more exercises like this were requested for 2023.
* Monthly Training on October 13, 2022, at Station 9, 7 p.m. – 8:30 p.m. Randy Stark  
  Blake (or a member of CFD) will provide us with a review of fire extinguisher training.
* CERT Basic class date has been set for September 30 – October 2 Dawn Truskowski  
  This class was cancelled because of hurricane Ian. Dawn emailed all participants and is seeing who can attend on the new dates. It has been rescheduled for October 28 – 30. We would prefer everyone to be able to make all 3 days and not partial attendance due to rescheduling problems and the huge number of people on the waiting list. Randy is coordinating the schedule and will contact Samantha (intro), Jay (medical and terrorism), Tom (ICS), and Julie to teach whatever is left over. Class will still be held at Station 9 on Friday, and the Fire education center on Saturday and Sunday).
* Next year’s training schedule (meeting held via Zoom on September 19 at 6 p.m.) Julie Carlino  
  Julie went over the schedule with the board. There are a couple of holes to fill in, but it is OK to give out at the General Meeting in November. See attached.
* GO Team Exercise/Training Julie Carlino  
  Julie to set this up on October 15 at 8 a.m.

**Events**: Sonia Estroff

* Public Safety Day, Saturday, September 17, 10 a.m. – 2 p.m., on Academy Street.  
  David Taylor towed trailer for 1st time; he also made sure the tires were properly inflated.
* Project Phoenix, October 22, 10 a.m. – 2 p.m.  
  Tent setup only, no trailer. Julie to coordinate this event. Already have 4 volunteers but Julie will send out a request for more volunteers to mentor with the more senior members.
* Cary Senior Center – “Are You Prepared?” November 8, 10 a.m. – 11:30 a.m. Robin and Cathy would like to help with this event.

**New Business**:

* NC State Capital Police reached out to Cary Fire Dept. looking for role players to assist them with their active shooter training. Six of our volunteers helped with this exercise.
* Annual elections. 2 at-large positions (Sonia and Dawn currently hold), Treasurer, and President are up for election. Julie received nominations from David, Tony, Robin, and George for the 2 at-large positions. Julie has put her hat in the ring for president. Randy to talk to Stan about running for the treasurer position.
* General Meeting in November will have the elections and go over the year. Randy and Stan are preparing the budget; Julie will prepare the statistics for the events/volunteers.
* Merit Program. David has submitted our request to join the Merit program. The next step will be a phone call to verify our information.
* Trailer/Storage inventory. Randy would like to have a full inventory done of the trailer. Julie and Sonia to meet with him one day to update what is in the trailer and storage.

**Old Business**:

* Multi-Agency Drill George Dolicker  
  George is spear-heading a multi-agency full-scale exercise for 2023.
* Various cables and radios Randy Stark  
  Kenwood Radio Microphone cable worn. Coax cable bad and another coax cable has a bad connector. Randy is working with David to get everything repaired/replaced.
* New generator  
  Randy found a dual fuel generator at Costco. The board gave permission to go ahead and buy it.
* Canopy bag Julie Carlino  
  Julie a bag and will make sure it gets to the trailer.
* Strategic Plan for Cary CERT to guide future activities Stan Levine

**Meeting end time**: 7:36 p.m.

**Financial Statement Attachment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Cary CERT Bank Account Journal Summary — September 2022** | | | | |
| **Month** | **Beginning Balance** | **Ending Balance** | **Debits** | **Credits** |
| January | $8,391.85 | $8,114.85 | $277.00 |  |
| February | $8,114.85 | $9,069.85 | $45.00 | $1000.00 |
| March | $9,069.85 | $9,056.17 | $45.00 | $31.32 |
| April | $9,056.17 | $9,011.17 | $45.00 |  |
| May | $9,011.17 | $8,984.10 | $45.00 | $17.93 |
| June | $8,984.10 | $8,956.73 | $167.64 | $140.27 |
| July | $8,956.73 | $8,897.73 | $59.00 |  |
| August | $8,897.73 | $9,853.29 | $59.00 | $1,014.56 |
| September | $9,853.29 | $9,813.52 | $59.00 | $19.23 |
| October | $9,813.52 |  |  |  |
| November |  |  |  |  |

| **Cary CERT Bank Account Journal Detail — September 2022** | | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Month** | **Check #** | **Paid to:** | **Debit Amount** | **Credit Amount** | **Reason** |
| January | 995063 |  | $45.00 |  | Storage |
| ACH |  | $232.00 |  | USPS P.O. Box |
| February | 995064 |  | $45.00 |  | Storage |
|  |  |  | $1000.00 | Donation |
| March | 995066 |  | $45.00 |  | Storage |
|  |  |  | $31.32 | Donation |
| April | 995064 |  | $45.00 |  | Storage |
| May | 995068 |  | $45.00 |  | Storage |
|  |  |  | $17.93 | Donation from Amazon Smile |
| June | 995070 |  | $59.00 |  | Storage |
| 1143 | Julie Carlino | $108.64 |  | Generator Rental |
|  |  |  | $140.27 | From City Barbecue fundraiser |
| July | 995071 |  | $59.00 |  | Storage |
|  |  |  | $1,000.00 | From Church Grant |
|  |  |  | $14.56 | From Brite Funds (member’s employee sign-up) |
| August | 995072 |  | $59.00 |  | Storage |
| September | 995073 |  | $59.00 |  | Storage |
|  |  |  | $19.23 | Donation from Amazon Smile |
| October |  |  |  |  |  |
| November |  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| December |  |  |  |  |  |
| Debits and Credits | | | $801.64 | $2,223.31 |  |
| Begin Balance 2022 | | | $8,391.85 |  |  |
| Balance | | | $9,813.52 |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Monthly Training** | | | | | |
| **Date** | **Time** | **Location** | **Topic** | **Presenter** | **CERT Contact** |
| January  1/12/2023 | 7:00PM | Fire Station 7 | Stop-the-bleed/CPR/AED – Introduction to our own AED | Cary FD | Brad Robinson |
| February  2/9/2023 | 7:00PM | Fire Station 9 | Animal Response | Samantha Royster | Samantha Royster |
| March  3/9/2023 | 7:00PM | Cary Senior Center | Skywarn - beyond the basics | Skywarn | Randy Stark |
| April  4/13/2023 | 7:00PM | Fire Station 7 | How to communicate at our events | Sonia Estroff | Sonia Estroff |
| May  5/11/2023 | 7:00PM | Fire Station 9 | Tabletop Exercise – using our forms | Julie Carlino | Julie Carlino |
| June  6/8/2023 | 7:00PM | Cary Senior Center | Light Search & Rescue and Damage Assessment | Brad Robinson/ Randy Stark | Randy Stark |
| July  7/13/2023 | 7:00PM | Fire Station 7 | Map Reading/Compass |  | David Taylor |
| August  8/10/2023 | 7:00PM | Fire Station 9 | Until Help Arrives | Jay Royster | Julie Carlino |
| September  9/14/2023 | 7:00PM | Cary Senior Center | Cary CERT behind the Scenes and how volunteers help | Multiple | Sonia Estroff |
| October  10/12/2023 | 7:00PM | Fire Station 7 | Tabletop Exercise and GO Bag survey/check | George Medeiros/Sonia Estroff | George Medeiros |
| November  11/9/2023 | 7:00PM | Fire Station 9 | General Membership Voting | Cary CERT BOD |  |
| December  12/14/2023 | 7:00PM | TBD | End of Year Party | CFD | CFD |
| **GO Team** | | | | | |
| April | Weekend |  | WebEOC Training |  | Samantha Royster |
| Summer | Saturday, 2 hours | Umstead | Map exercise |  |  |
| Fall | Saturday, 4 hours |  | Animal Response | Samantha Royster | Samantha Royster |
| **Basic Training Class** | | | | | |
| January | 3 days | Cary Fire Training Center  5413 Shearon Harris Rd  New Hill, NC 27562 | CERT BASIC Training |  | Dawn Truskowski |
| September | 3 days | Cary Fire Training Center  5413 Shearon Harris Rd  New Hill, NC 27562 | CERT BASIC Training |  | Dawn Truskowski |